

Your Name: \_\_\_\_\_  
 Your Address: \_\_\_\_\_  
 Your City, State, Zip Code: \_\_\_\_\_  
 Your Telephone Number: \_\_\_\_\_  
 Attorney Bar Number (if applicable): \_\_\_\_\_  
 Representing ☐ Self or ☐ Attorney for: \_\_\_\_\_

## SUPERIOR COURT OF ARIZONA MARICOPA COUNTY

In the Matter of the  
Guardianship and Conservatorship of

Case Number: PB \_\_\_\_\_

### ORDER OF APPOINTMENT OF A PERMANENT GUARDIAN AND CONSERVATOR OF A MINOR

\_\_\_\_\_ a Minor

The Court has read the sworn "**Petition for Appointment of a Guardian and Conservator**" and held a hearing to determine whether the Court should enter the Order requested in the Petition.

### THE COURT FINDS:

- A. Petitioner is entitled to file the petition under Arizona law, A.R.S. 14-5303(A) and 14-5404(A);
- B. Petitioner has given "Notice of Hearing" as required by law or "Notice of Hearing" was waived by all interested parties;
- C. Venue in this county is proper;
- D. **GUARDIANSHIP AND CONSERVATORSHIP:**
  - 1. The above-captioned person is an unmarried minor born on \_\_\_\_\_.
  - 2. All parental rights of custody have been terminated or suspended by prior court order, written consent of the parent or other circumstances. No guardian of the minor has been appointed by Will or any order of any court, and no other proceedings for the appointment of a guardian are pending in any other court. The welfare and best interests of the minor require the appointment of a guardian. A fingerprint report has been reviewed and the Court has concluded that it contains nothing to prevent the appointment or no fingerprint report was required.
  - 3. Appointment of a conservator is necessary because the minor owns money or property that requires management or protection which cannot otherwise be provided or has or may have business affairs which may be jeopardized or prevented by his minority, or the minor needs funds for his or her education and protection is necessary or desirable to obtain or provide funds.
  - 4. (Name) \_\_\_\_\_ is qualified to serve as guardian and conservator for the minor.

### IT IS ORDERED: (check the boxes that apply)

1. **APPOINTMENT OF GUARDIAN AND CONSERVATOR:** The Court appoints:

NAME: \_\_\_\_\_ as guardian and conservator  
for the minor as described in the caption above.

2. **BOND:** ☐ The guardian and conservator will serve without bond, restricted letters to issue to him or her upon acceptance of the appointment.  
☐ Bond is set in the amount of \$\_\_\_\_\_.
3. ☐ **FUNDS:** The minor's funds are to be deposited in this jurisdiction, in a federally insured, interest bearing account titled "The Estate of (name of minor), a Minor, by (name of conservator), Conservator."
4. ☐ **RESTRICTED ACCOUNT:** The account is to be restricted, and no withdrawal of principal or interest shall be permitted by the depository except upon receipt of a certified copy of an order of this Court authorizing the withdrawal.
5. ☐ **REINVESTMENT:** The depository may, however, permit reinvestment of the funds within the depository without further order of the Court so long as the funds remain restricted in the same institution, at the same branch.
6. ☐ **PROOF OF RESTRICTED ACCOUNT:** The conservator may only hold funds in a depository which agrees to be bound by the terms of this order and to make written proof of its agreement to be bound, including such proof of the account, the account number, the amount of the deposit, the notarized signature of the depository branch manager, and the agreement not to permit any withdrawal unless it is first provided with a certified copy of this Court's order permitting the withdrawal.
7. ☐ **FILING PROOF OF RESTRICTED ACCOUNT.** The ☐ conservator or ☐ attorney for conservator or ☐ attorney for the minor is responsible for establishing the restricted account and filing the proof required by this order with the Court within 30 days of this order.
8. ☐ **ISSUANCE OF LETTERS:** Upon entrance of this order, "Letters of Guardianship and Conservatorship of a Minor" shall be issued by the Clerk of the Court, Probate Registrar, SUBJECT TO THE FOLLOWING RESTRICTIONS:
9. **ACCEPTANCE OF LETTERS:** The guardian and conservator shall sign the "Acceptance of the Letters" under oath, and file the Acceptance with the Clerk of the Court, Probate Registrar.
10. **ANNUAL ACCOUNTING:**  
☐ The conservator's annual accounting to this Court is waived.  
☐ The conservator is required to file an annual accounting. The first annual accounting is due on or before \_\_\_\_\_.
11. **INVENTORY AND APPRAISEMENT:**  
☐ Within 90 calendar days of this date, the conservator must prepare and file with the Clerk of the Court a detailed inventory of the protected person's assets indicating fair market value, as required by A.R.S. §14-5418. (OR)  
☐ Inventory and Appraisalment is waived and is not required to be filed with the court.

**12. ESTATE MANAGEMENT PLAN.**

- ☐ Within 90 calendar days of this date and with each required annual accounting, the Conservator shall prepare and file with the Clerk of the Court an Estate Management Plan, as required by Local Rule 5.7(c). (OR)
- ☐ "Estate Management Plan" is waived and is not required to be filed with the court.

**13. ANNUAL REPORT OF GUARDIAN:** The guardian shall report to the Court on the status of the ward and the need to continue the guardianship at least annually by this date as required by A.R.S. §14-5315, by filing the required form with the Clerk of the Court.

**14. CHANGE OF ADDRESS:** The guardian and conservator shall immediately notify in writing the Court of any change in the address of him or herself or of the protected person/incapacitated person.

**15. OTHER DUTIES UNDER LAW:** The duties of the guardian and conservator as required by Arizona law and as set forth in this order and the order of instructions shall continue until the guardian and conservator is discharged from these duties by order of this court.

**16. DISCHARGE OF ATTORNEY:** The court-appointed attorney ☐ is discharged or ☐ is not discharged from further duties in this matter, the Court having found that the best interests of the protected person/incapacitated person require continuing representation by an attorney.

**17. IT IS FURTHER ORDERED** setting this matter for internal review within (no. of days) \_\_\_\_\_ to determine compliance.

DONE IN OPEN COURT: \_\_\_\_\_.

\_\_\_\_\_  
JUDGE/COMMISSIONER